



Canadian Chemistry Conference and Exhibition Attendee, Volunteer, and Staff Conduct Guidelines

The Canadian Chemistry Conference and Exhibition (CCCE) is Canada's national premier chemistry conference hosted annually by the Canadian Society for Chemistry (CSC). The CSC is committed to providing a safe, productive and welcoming environment for all participants. The conference provides an excellent opportunity for members and meeting attendees to connect, learn and expand and grow their careers.

At all times, meeting attendees, volunteers and staff should act in accordance with the CIC Code of Ethics, dedicating themselves to the highest standards of personal honour and professional integrity, extending fairness and loyalty to associates, employers, subordinates and employees, and accepting and defending the primacy of public well-being. This applies to all meeting-related events, including those sponsored by other organizations held in conjunction with CSC and CIC events, in public or private facilities.

We all play a role in fostering a positive environment of trust, respect, open communication and ethical behaviour.

1. Being respectful of all individuals involved in the meeting including attendees, volunteers, management, coordinative, and other contracted roles.
2. Being respectful of rules and policies of the meeting venue and other contracted or event-related facilities.
3. Supporting a shared, inclusive, positive and respectful environment for all. Making every effort to be:
 - a. professional, considerate, and collaborative;
 - b. conscious of critiquing ideas, and not individuals;
 - c. respectful of each other in conversation, during oral and poster presentations, and during group and social events.
4. Accepting that disruptive, harassing or other inappropriate statements or behaviour toward an individual is unacceptable.
5. Being mindful of your surroundings at all times.
6. Observing and reporting dangerous situations or of someone in distress, e.g. calling 911, notifying event security.
7. Not engaging in unacceptable behaviour*.

* Examples of unacceptable behavior:

- Disruption or obstruction of any meeting activity or at any affiliated group and social events;
- Physical or verbal harassment, including sexual harassment, bullying, discrimination in any form, or abuse of any attendee;
- Intimidation, threats or coercion;
- Conduct or knowingly creating a condition that threatens or endangers the health or safety of any person;
- Conduct that is, or is reasonably seen to be, humiliating or demeaning to another person;



- Aiding or encouraging others to act in a manner prohibited under these guidelines;
- Verbal comments based on gender, sexual orientation, disability, physical appearance and dress, body size, socioeconomic status, education background, marital status, and personal characteristics protected under the Charter of Rights and Freedoms (race, religion, national origin); inappropriate use of nudity and/or sexual images in public spaces or in presentations; threatening, stalking, and unnecessary touching of any attendee at the event or meeting, including speakers, volunteers, staff, service providers, and guests; unwelcome sexual advances; requests for sexual favours; and harassment intended and communicated in a joking manner.

Photograph policy:

- No taking photos or recording of oral or poster presentations without the explicit permission of the presenter.
- No taking photos of a person giving a presentation of any kind without the explicit permission of the presenter.

